



5 Tukes Place, Greenmeadows, Napier 4112 Phone: 06 845 2487, 027 419 2249

ang@picknstickdesigns.co.nz - www.picknstickdesigns.co.nz

To help us to fully know what your requirements and needs are, please supply the following information where at all possible, and return or forward to us, either via email, post, or by fax, as detailed above. (\*please note - quote will be based upon the information provided up until the time the quote is supplied only):-

## **1. <u>ARTWORK</u>**: All artwork is to be supplied in 'Vector' format for Windows (not Mac), saved in either:

\*CorelDraw: up to version X4 (.cdr file), or \*Adobe Illustrator: saved as an .eps file

<u>ensuring the file has all text converted to curves, paths or outline - depending on the program used!</u> Please endeavour to check your artwork is supplied at the size required for printing if at all possible, or clearly state otherwise - see point 2 below *(if required in more than one size, refer also to point 2).*If you are unable to obtain artwork, even form previous print runs does allow form the program used.

If you are unable to obtain artwork, *even from previous print runs done elsewhere*, in the above format, then please provide us with as high a quality image in as high a resolution as possible in one the following files:-Photoshop v6 .psd / .jpg / .tif or .bmp. <u>Please do *not* send .gif files.</u>

> > If either of the above options <u>cannot</u> be supplied, please post a clear, <u>full colour</u> hard copy to us at the above address, <u>*PLUS* the information below</u>. (Please feel free to number each logo A,B,C etc if more than one logo to be quoted on).

 SIZE: Please specify sizing for each artwork design or logo required for printing – ('HEIGHT' by 'WIDTH'), or <u>at</u> <u>least one</u> of these if unsure of both.

3. QUANTITY: How many of each size logo? \_\_\_\_\_\_

4. COLOURS: What colour/s are required for each logo/s? Please state PMS colours if relevant.

5. <u>GARMENTS:</u> (required even if intending to heatpress your own transfers on)

- What is the smallest & largest sized garments? \_\_\_\_\_\_\_
- Fabric colour/s of the garments? \_\_\_\_\_\_
- Garment fabric type? \_\_\_\_

6. APPLICATION: Would you apply your own transfers (ie. Do you have your own heatpress?)

**7. <u>PLACEMENT</u>**: If you are not applying your own, please provide full details or show on one of the diagrams attached, exactly where transfers are to be applied to your garment/s. \_\_\_\_\_

**8. TIMEFRAME:** What is your deadline for completion if quote is approved?

9. How did you find Pick n Stick Designs? \_\_\_\_

COMPANY NAME:			
CONTACT NAME:			
ADDRESS:			
PHONE:	MOBILE:	FAX:	
EMAIL:*			
* Discourse to a constant will be an			

\* Please note: Quotes will be emailed unless requested otherwise.

Any comments? \_\_\_\_\_

